

**2021-2022 INTERNAL AUDIT RISK ASSESSMENT**

**ACTION PLAN**

<i>Number</i>	<i>Comment</i>	<i>Response and Implementation Date</i>
	<b><u>Extraclassroom Activity Funds</u></b>	
1	QuickBooks software does not need to be updated annually.	Currently the QuickBooks software is updated on an as-needed basis, not annually.  <b>Status: Completed May 2022.</b>
2	The preparation and recording of deposits, disbursements and bank reconciliations are all handled by the students accounts treasurer.	The district treasurer monitors the activity in the extraclassroom account monthly and conducts periodic reviews.  <b>Status: Completed May 2022.</b>